



August 19, 2020

Dear Parents/Guardians and Students,

The time has finally arrived for us to get back to school. Our promise is to provide a safe and sanitary environment. We want you know we have and will continue to take every precaution necessary to keep our students and staff safe. To that end, I am listing a few items that we have done to ensure their safety.

- Installed air scrubbers in all our HVAC systems that will circulate fresh air throughout the day.
- Have purchased hands-free sanitizers placed throughout the building.
- Purchased wipes, masks, anti-bacterial soap, etc. for our students and staff to use regularly.
- Purchased plexiglass for the front office staff to provide a barrier for our community.
- Have thermometers to ensure all students and staff entering the building are safe.

There are numerous other items that we continue to work on as we closer to the start of school. I would encourage you to respond to me directly if you feel we have overlooked something. We have tried to be as diligent as possible to make sure our school is safe for your children and our staff. To that end, there are several protocols we need to follow as we start school. We are asking for you to make sure your children are aware of what we are needing them to do as we resume school. This is not an all-encompassing list, but rest assured, we will address concerns as they come up.

1. If in doubt of illness, please keep your child home. We are working on the absent policy during this time and as such we ask that you keep your children home if you think they are having any signs of being ill. Please take their temperature prior to them leaving the house.
2. Please teach your child to cover their mouths when coughing or sneezing.
3. All students are required to wear a mask if they are riding the bus. If students refuse to wear masks on the bus, they will be written up as the driver will not fight them over the matter. Multiple referrals on the bus will result in disciplinary action per the student handbook.
4. Students will fill in the back of the bus first and sit by family if possible. They will sit 2 to a seat if they are family. Getting off the bus, they will depart starting from the front, row by row. As much as possible, we ask for students to reduce the number of times they touch seats on the bus.
5. Students are not to be dropped off at school prior to 7:40 am.
6. Students will go directly to their classroom (JHS-HS 1<sup>st</sup> per) and not go to the playground or in the gym. All elementary school teachers will take temperatures for students entering their classroom and all MS-HS students will enter in through two entry points (main entrance and the back of the school by the cafeteria). Students over 100.3 temperatures will be asked to go home.
7. Procedures will be followed for the serving of breakfast and lunch to follow safety protocols.
8. Weather permitting, classes will go outside for physical fitness to be active and get fresh air. Teachers will take opportunities to take their students and teach class outside when possible, but social distancing will still be required, and classes will be spaced outside if possible.
9. Teachers will stagger release times to limit the number of students in the hallway when going to and from electives.
10. Teachers will instruct students not to share pencils, pens, glue sticks and other class material.

Thank you for your support as we move forward in educating your children,

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