

# Taylor's Crossing Public Charter School Board Work Meeting Minutes 12-10-2014

Those in attendance: Superintendent Wendt, Board Clerk Sterzick

## **I. CALL TO ORDER**

The meeting was called to order at 6:15 p.m.

## **II. ROLL CALL**

Board Chairman Cardon	Present (arrived at 6:40 p.m.)
Board Vice-Chairman Radford	Present
Board Treasurer J. Taylor	Present
Board Secretary Kammerman	Present
Board Member C. Taylor	Excused
Board Member Gruwell	Present
Board Member Montgomery	Present (arrived at 6:23 p.m.)

## **III. SUPERINTENDENT GOALS**

### **Administrative Goals and Benchmarks**

**Goal #1:** Conduct evaluations in such a manner that teachers will be able to use the evaluations to improve their teaching skills.

1. Each teacher will receive their 1<sup>st</sup> formal observation by January 1.
2. Each teacher will receive their 2<sup>nd</sup> formal evaluation by April 30.
3. Teacher evaluations will be based upon the Danielson model.
4. Teachers will be asked to complete an informal self-evaluation to be completed by January 30.
5. Meet with each teacher by February 27 to discuss their self-evaluation and use that information combined with their 1<sup>st</sup> formal observation to set goals for instructional improvement to be completed by the end of the year.
6. When the formal evaluation is consummated, the teacher and administrator will evaluate progress made during the year and set goals for next year.

**Goal #2:** By the second semester, institute a viable character development curriculum for grades 9-12. Character development will be taught twice per week.

1. Staff will be presented with the lesson plans by December 17.
2. Staff will begin teaching lessons the first week in January.
3. Staff will provide feedback on lessons during Professional Development on January 19.
4. Program will be instituted with fidelity by January 26.
5. Program implementation will be reviewed near end of 3<sup>rd</sup> quarter in a staff meeting.

**Goal #3:** Articulate an action plan for academic and behavior improvement in the high school.

1. Meet with school improvement team to discuss the action plan by January 23. This meeting will brainstorm ideas which might work.
2. Hold a 2<sup>nd</sup> school improvement team meeting by February 13 to coalesce brainstorming ideas into goals.
3. Present the goals to the faculty for their input by February 27.
4. Formalize goals during March board meeting.
5. Meet with school improvement team by March 20 to develop benchmarks for the adopted goals.
6. Present rough draft of action plan to committee by April 17.
7. Present rough draft to faculty by April 30.
8. Finalize action plan by May 22.
9. Present action plan at June Board meeting.

#### **IV. ADJOURNMENT**

MOTION: A motion was made by Board Member Montgomery to adjourn the meeting. The motion was seconded by Board Treasurer J. Taylor. Vote was unanimous. Motion carried. Meeting adjourned at 7:02 p.m.

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Clerk of the Board

12-10-14 Board Work Meeting

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