

Taylor's Crossing Public Charter School

Board Regular Meeting Minutes 11-13-2013

Those in attendance: Superintendent Wendt, HR Director Adelizzi, Fiscal Director Toop, Board Clerk Sterzick

I. CALL TO ORDER

The meeting was called to order at 7:04 p.m.

II. PRAYER

The prayer was offered by Treasurer Cardon

III. PLEDGE OF ALLEGIANCE

Everyone participated in the Pledge

IV. ROLL CALL

Board Chairman Judy	Present
Board Vice-Chairman Radford	Present
Board Treasurer Cardon	Present
Board Secretary Kammerman	Present
Board Member Shippen	Excused
Board Member Clegg	Present (by telephone conference call)

V. APPROVAL OF AGENDA

MOTION: A motion was made by Board Treasurer Cardon to amend the Agenda to hold Discussion Item #2 for the December Board Meeting. The motion was seconded by Board Secretary Kammerman. The Agenda was amended and approved. Motion carried—Agenda was amended and approved.

VI. APPROVAL OF MINUTES

MOTION: A motion was made by Board Secretary Kammerman to accept the minutes for the meetings held October 16, 2013 and November 8, 2013. The motion was seconded by Board Member Clegg. Vote was unanimous. Motion carried.

VII. PUBLIC COMMENT

- Amy Scarr discussed TCPCS college credit for Calculus and Algebra. Mrs. Scarr expressed concern that credit options were not in place prior to school starting. Northwest Nazarene personnel made a mistake regarding her son's college credit. (Mr. Wendt replied that corrective action has been taken and they have now accepted his TCPCS college credit course.)
- Christine Baird expressed similar concerns as presented by Mrs. Scarr.

VIII. CONSENT AGENDA

1. Pay Bills

MOTION: A motion was made by Treasurer Cardon to accept the Consent Agenda as provided. The motion was seconded by Secretary Kammerman. Vote was unanimous. Motion carried.

2. DISCUSSION ITEMS

1. **Student Body Report**

- A student was not present for the report. Superintendent Wendt reported that the Halloween carnival was a success and the students also presented a movie premier which was very successful and made money for the student class govt. accts.

2. **Dando Amor Presentation**

- This discussion item was moved to the December 18, 2013, Board Meeting.

3. **Telephone System Updates by Rick Davis**

- The current telephone system is five to seven years old and has been updated many times. The system has had a good return on its investment. However, now is the time to act to update the system instead of reacting to its problems. Mr. Davis obtained and presented bids from Fonality, ENA, and IDeACOM. Mr. Davis also presented a proposal of purchasing the hardware himself and updating the system. He feels he can maintain the telephone system and also save the school money.

4. **PFA Report by Mrs. Scarr.**

- Mrs. Scarr presented a report on the Halloween carnival. She complemented those who organized the event and Tovah Olason's planning and execution of the carnival.
- PFA has a profit of \$2,100 from their various fund raisers.
- The PFA is close to finishing the playground. Concrete should be poured this week.
- The Spring Dinner will be held March 14, 2014. There are six people on the committee.
- The next PFA meeting will be held December 4, 2013.

5. **Superintendent Report by Superintendent Wendt.**

- First Review of Faculty Performance.
- Teacher Evaluation Process
- AdvanceEd Executive Summary
Superintendent Wendt discussed and reviewed the faculty performance and teacher evaluation process, as well as the AdvanceED Executive Summary.
- Parent Teacher Conferences
The Parent Teacher Conferences were deemed a success by both the teachers and parents. There was a suggestion that the parents' time with a teacher be limited to 15 minutes. If longer conferences are needed for a particular student, parents should schedule additional conference time with the teacher on another date. A time limit would allow the conferences to move more quickly and teachers would be able to visit with more parents. Wait times would be much shorter.
- Enrollment
TCPCS currently has 412 students.
- Marketing Update
A presentation of samples of a school logo was presented and the top two logos were selected.
- Red Ribbon Week
Red Ribbon Week is a focus on friends. Friends are a positive influence on friends.

- Strategic Planning
There was nothing new to present on the strategic planning.

6. Financial Report and Policy Review by Mrs. Toop (budget increase caused by teacher education changes)

A discussion was held on the financial report and policy review in addition to a discussion of increases in salary when education milestones are met.

7. Building Fascia Discussion

Steve Zambrano of SEZ and Bart Davis, who applies stucco, are waiting for quotes on products.

8. ISBA Policy Updates

- Memorandum Re Fall 2013 ISBA Model Policy Update Release
- Prohibition of Tobacco Possession and Use
- Conduct on School Property
- Tobacco Free Policy
- Evaluation of Certificated Personnel
- Principal
- Evaluation of Administrative Staff
- Financial Fraud and Theft Protection

Superintendent Wendt presented a discussion and review of the ISBA policy updates. Additional discussion will be held during the December Board Meeting on whether to adopt the policies.

9. ACTION ITEMS

1. Board Member Election

NOMINATION: Nomination was made by Secretary Kammerman to nominate Cameron Taylor to Board Seat Number 4. Nomination was seconded by Board Vice-Chairman Radford.

NOMINATION: Nomination was made by Vice-Chairman Radford to nominate Mike Wilson to Board Seat Number 4. Nomination was seconded by Board Member Aaron Clegg.

Ballots taken. Vote resulted in majority vote appointing Cameron Taylor to Seat Number 4. Board Member Taylor will take the Oath of Office during the December 18, 2013 Board Meeting. Board Member Taylor will then take his seat.

2. Salary Schedule Movement.

Will the Board approve Louise Larsen receiving a salary increase of \$5,000 based upon completion of her obtaining her Bachelors plus 60 credits?

MOTION: A motion was made by Secretary Kammerman to move that the Board accept the Salary Schedule Movement for Mrs. Larsen for reaching her Bachelors plus 62 credits. The motion was seconded by Treasurer Cardon. Vote was unanimous. Motion carried.

3. **UPCOMING CALENDAR REVIEW**

School Events

11-08-13 Picture retake
02-08-14 ACT
03-14-14 Spring Dinner Auction
04-16-14 SAT
04-17-14 Spring pictures

Board Events

- An Agenda planning meeting will be held December 4, 2013, at 4:30 p.m.
- The December Board Meeting will be held December 18, 2013. The Work Session will begin at 6:00 p.m. The Regular Session will begin at 7:00 p.m.
- An Agenda planning meeting will be held December 20, 2013.
- The January Board Meeting will be held January 8, 2014

4. **PENDING TOPICS**

- a. Charter School Policy Updates and/or Approval and/or Review
- b. Metrics Discussion (goals and outcomes)

5. **REVIEW OF ASSIGNMENTS GIVEN IN THIS MEETING**

1. Superintendent Wendt will contact Compass Academy
2. Superintendent Wendt will schedule an improvement meeting
3. The Salary Schedule Movement will be discussed in the January, 2014, Board Meeting

6. **EXECUTIVE SESSION**

67-2345 (1) (f)
Legal Update

MOTION: A motion was made by Treasurer Cardon to move into Executive Session. Secretary Kammerman seconded the motion. Motion carried.

Executive Session began at 9:12 p.m.

Roll Call:

Board Chairman Judy	Present
Board Vice-Chairman Radford	Present
Board Treasurer Cardon	Present
Board Secretary Kammerman	Present
Board Member Shippen	Excused
Board Member Clegg	Present (by telephone conference call)

Executive Session ended at 9:45 p.m.

MOTION: A motion was made by Vice-Chairman Radford to move out of Executive Session. Secretary Kammerman seconded the motion. Motion carried.

7. **ADJOURNMENT**

MOTION: A motion was made by Secretary Kammerman to adjourn the meeting. The motion was seconded by Vice-Chairman Radford. Vote was unanimous. Motion carried. Meeting adjourned at 9:47 p.m.

Clerk of the Board

11-13-13 Regular Session Minutes

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