

Taylor's Crossing Public Charter School

Board Regular Meeting Minutes 09-18-2013

Those in attendance: Superintendent Wendt, HR Director Adelizzi, Fiscal Director Toop, Board Clerk Sterzick

I. CALL TO ORDER

The meeting was called to order at 7:05 p.m.

II. PRAYER

The prayer was offered by Chairman Judy

III. PLEDGE OF ALLEGIANCE

Everyone participated in the Pledge

IV. ROLL CALL

Board Chairman Judy	Present
Board Vice-Chairman Radford	Present
Board Treasurer Cardon	Present
Board Secretary Kammerman	Present
Board Member Shippen	Present
Board Member Clegg	Present (through Skype)

V. APPROVAL OF AGENDA

MOTION: A motion was made by Secretary Kammerman to amend the Agenda to include an Action Item for the 2012/13 Audit Report and IFARMS state report; to amend the Agenda to cite 67-23451, (a) (b) for the Executive Session; and to amend the Agenda to add "Calendar" as item XIII. The motion was seconded by Vice-Chairman Radford. The Agenda was amended. Motion carried—Agenda was amended. A motion was then made by Treasurer Cardon to accept the Agenda as amended. The motion was seconded by Vice-Chairman Radford. Vote was unanimous. Motion carried.

VI. APPROVAL OF MINUTES

MOTION: A motion was made by Secretary Kammerman to accept the minutes for the meetings held July 18, 2013, and August 29, 2013. The motion was seconded by Treasurer Cardon. Vote was unanimous. Motion carried.

VII. PUBLIC COMMENT

There were no public comments

VIII. CONSENT AGENDA

1. Pay Bills
2. Hiring – Alanna Jardine (Kindergarten EA), Alisha Hill (5th Grade EA), Luci Peck (Title I EA), Melanie Wade (Title I EA), Kim High (Food Service), Darla Hill (Food Service)
3. Resignations – Mykalee Yeager (Kindergarten EA), Christine Baird (5th Grade EA), Melissa Aarness (Title I EA)
4. Obsolete Equipment -- Laptops

MOTION: A motion was made by Board Member Clegg to accept the Consent Agenda as provided. The motion was seconded by Vice-Chairman Radford. Vote was unanimous. Motion carried.

IX. DISCUSSION ITEMS

1. PFA Report by Mrs. Scarr.

- Mrs. Droegemueller presented the PFA Report prepared by Mrs. Scarr for the time line of Phase 2 of the playground.
- Fund Raising Committee is working on the Halloween Carnival and Spring fund raisers.
- Volunteer labor to be used for Phase 2 of the playground.

2. Superintendent Report by Superintendent Wendt.

TCPCS Enrollment Analysis presented by Superintendent Wendt.

3. Student Body Report by Superintendent Wendt.

Student body officer election results reported by Superintendent Wendt.

4. Roof Update.

- Report given by HR Director Adelizzi. Insurance Adjustor Wade Wilcox is in the process of making a determination as to the liability of the claim with respect to Cincinnati Insurance or Philadelphia Insurance.
- There are no new reports of leaks in the roof.

5. Audit Report by Jamie Toop.

2012/13 Audit (IFARMS) report presented and reviewed by Fiscal Director Toop.

6. Procedures for Hiring.

Hiring Procedures Checklist – Certified and Hiring Procedures Checklist – Educational Support Personnel presented by Superintendent Wendt.

7. Marketing Plan Update by Superintendent Wendt.

- Working on logo and preparation of current brochure.
- Preparation of newsletter for TCPCS parents.

X. ACTION ITEMS

1. Playground Concrete

Will the Board approve the installation of the concrete for the playground?

MOTION: A motion was made by Vice-Chairman Radford to approve the second phase of the playground project for playground equipment, cement, excavation, and bark as outlined in the presented document. The committee will work with Superintendent Wendt in scheduling the installation according to vendors' timetables. Phil Garner will communicate these plans to Superintendent Wendt. The project will proceed as funds are made available. The motion was seconded by Secretary Kammerman. Vote was unanimous. Motion carried.

2. Board Member Roles and Responsibilities

Will the Board approve the modified Board Member Roles and Responsibilities as presented?

MOTION: A motion was made by Treasurer Cardon to approve the modified Board Member Roles and Responsibilities as outlined in the board packet. The motion was seconded by Board Member Clegg. Vote was unanimous. Motion carried.

3. 2012/13 Audit Report and IFARMS Report

Will the Board approve the 2012/13 Audit Report and IFARMS report as presented?

MOTION: A motion was made by Vice-Chairman Radford to approve the 2012/13 Audit Report and IFARMS report as outlined and presented in the Board packet. The motion was seconded by Treasurer Cardon. Vote was unanimous. Motion carried.

XI. BOARD TRAINING

Superintendent Wendt's training focused on the Charter Evaluation Process. Superintendent Wendt will prepare amendments to be discussed in the next Board training session.

XII. CALENDAR

The next Board Meeting will be held Wednesday October 16, 2013. The Work Session will begin at 6:00 p.m. The Regular Session will begin at 7:00 p.m.

XIII. EXECUTIVE SESSION

67-2345 (1), (a) (b)

Legal Update

MOTION: A motion was made by Secretary Kammerman to move into Executive Session. Board Member Clegg seconded the motion. Motion carried.

Executive Session began at 8:57 p.m.

All present

MOTION: A motion was made by Board Member Shippen to move out of Executive Session. Treasurer Cardon seconded the motion. Motion carried.

XIV. ADJOURNMENT

MOTION: A motion was made by Board Member Shippen to adjourn the meeting. The motion was seconded by Treasurer Cardon. Vote was unanimous. Motion carried. Meeting adjourned at 9:57 p.m.

Clerk of the Board

09-18-13 Regular Session Minutes

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