

# Taylor's Crossing Public Charter School

## Board Regular Meeting Minutes 02-12-2020

Those in attendance:

Superintendent Wendt, Assistant Principal Kolsen, Financial Director Toop, Board Clerk Sterzick

### **I. CALL TO ORDER**

The meeting was called to order at 7:38 p.m.

### **II. ROLL CALL – Determine if a Quorum is Present**

Board Chairman Rice	Present
Board Vice-Chairman Tower	Present
Board Secretary Radford	Present
Board Treasurer Cardon	Present
Board Member Andersen	Excused

### **III. PRAYER**

The prayer was offered by Board Chairman Rice

### **IV. PLEDGE OF ALLEGIANCE**

Everyone participated in the Pledge

### **V. TCPCS SLOGAN**

The slogan was read by Superintendent Wendt

### **VI. APPROVAL OF AGENDA – Action Item**

MOTION: A motion was made by Board Vice-Chairman Tower to amend the agenda by moving Item IX, Presentation Items, Student Body Report, to Item VII. for the convenience of Student Body President Radford. All other items are to be moved down accordingly and then approve the agenda. The motion was seconded by Board Secretary Radford. Vote was unanimous. Motion carried.

### **VII. PRESENTATION ITEMS – Information Item**

#### **Student Body Report**

Student Body President Radford reported on the fun Yule Ball held with American Heritage Charter School. A Sweetheart dance will be held Saturday also with American Heritage. It has been a really good year working with another charter school. Upcoming events include a bake sale in March, an escape room scavenger hunt, and pizza for the High School before pi day. Prom will be held May 23rd and plans for the venue are being finalized. President Radford invited the members of the Board to attend Prom.

### **VIII. PUBLIC COMMENT – Action Item**

A room full of individuals (about 22), including coaches, students, parents, and friends, attended the Board meeting in support of the school's sports' program. They expressed their appreciation for the school, coaches, teachers, individuals, and the schools' sports' program, mainly boys' basketball. Several individuals shared what a difference it has made in players' lives. They encouraged the Board to continue with the program. It was noted that the boys' basketball team has been undefeated this school year and are headed to Blackfoot on Saturday for District playoffs.

Chairman Rice commented that the Board is happy with the program and there have been no discussions for discontinuing it. Both Chairman Rice and Secretary Radford encouraged the students in all their school experiences.

### **IX. CONSENT AGENDA – Action Item**

1. Pay Bills
2. Approval of Previous Meeting Minutes
  - January 15, 2020 Work Session Minutes
  - January 15, 2020 Regular Session Meeting Minutes
3. Accept resignation of Board members Taylor and Montgomery
4. Accept resignation of Mrs. M. Kunde and Mrs. L. Morrison
5. Approve Certified Personnel Contract 2019-2020 for Mrs. Contor
6. Approve Emergency School Closures for January 13, 14, 15, 17, and February 3, 2020

MOTION: A motion was made by Board Treasurer Cardon to accept Consent Agenda: Pay Bills; 2. Approval of Previous Meeting Minutes, 3. Accept resignation of Board members Taylor and Montgomery; 4. Accept resignation of Mrs. M. Kunde and Mrs. L. Morrison; 5. Approve Certified Personnel Contract 2019-2020 for Mrs. Contor; and 6. Approve Emergency School Closures for January 13, 14, 15, 17, and February 3, 2020. The motion was seconded by Board Vice-Chairman Tower. Vote was unanimous. Motion carried.

### **X. PRESENTATION ITEMS – Information Item**

#### **Student Body Report**

Student Body President Radford reported on the fun Yule Ball held with American Heritage Charter School. On Saturday there will be a Sweetheart dance, again with American Heritage. It has been a really good year working with American Heritage.

Upcoming events include a bake sale in March, an escape room scavenger hunt, pizza for the high school before pi day. Prom will be May 23rd and they are working on finalizing the venue. President Radford invited each of the Board member to attend.

### **XI. DISCUSSION ITEMS – Information Item**

1. **Report by Assistant Principal Kolsen**  
Student Discipline, Enrollment, Athletics

Assistant Principal Kolsen reported that there have been four out-of-school suspensions and two in-school suspensions since the last Board meeting.

Enrollment is at approximately 363 students.

On March 14th, the boys' basketball team is going to District in Blackfoot.

Taylor's Crossing will be hosting a basketball tournament. The gym is no nice, everyone enjoys using it.

**2. Superintendent Report by Superintendent Wendt**

Administrative Evaluation Policies, Continuous Improvement Committee Report, Organizational Chart, Superintendent Position

Superintendent Wendt discussed the procedures being used by the Continuous Improvement Committee in their review of the school calendar. Several changes were recommended. They include 164.5 student days, the start date to be no earlier than August 21 and no later than August 27, having one day off in October instead of two, changes for Christmas break, and guidelines which determine Spring break. The Committee members suggested there be more flexibility with the calendar.

The Organizational Chart was presented to the Board. It lays out the responsibilities of the Board and also addresses changes in staff hours and the hiring of an Administrative Assistant to fill in a gap that has been created. Costs of an Administrative Assistant were also discussed. There will be a reevaluation of costs end of the year. The position for Administrative Assistant has been posted.

**3. Charter Administrator Position**

Several applications have been received for the Administrator position. The posting for the position will be open through the end of the month. How to move forward with interviews was discussed. It was determined to have a February 26th Special session to review the applications. Also discussed was inviting teachers and/or parents to participate in the final selection meeting.

**4. Follow-up of Assignments**

Preparation of survey for teachers and staff

Chairman Rice presented the survey he prepared and asked for input. Costs of sending out the survey and the timeline for receiving responses were discussed. It was decided to have Financial Director Toop electronically send the survey on Friday the 14th. Individuals will have two weeks to respond. The Board is hoping for a good response and looking forward to comments.

## **XII. ACTION ITEMS Action Agenda**

### **1. Adoption of the following Charter School Policies 8000 Series Transportation**

Will the Board approve the following Charter School Policies 8000 Series Transportation?

8015 Extracurricular Transportation  
8015F Extracurricular Transportation Liability  
8110 Safety Busing  
8110 Exhibit 1  
8115 Hours of Service  
8120 Bus Routes  
8130 Transportation of Students with Disability  
8140 Student Conduct on Busses  
8150 Unauthorized Bus Entry  
8160 Contracting for Transportation Service  
8170 School Owned Vehicles  
8107P Charter Owned Vehicles  
8181 Driver Training  
8185 Wireless Devices by Bus Drivers  
8190 Emergency Transportation  
8195 Vehicle Idling  
Transporting – Student – Guidelines

MOTION: A motion was made by Board Treasurer Cardon to table three policies in the Charter School Policies 8000 Transportation series. They are 1) 8110 Safety Busing, 2) 8110 Exhibit 1, and 3) 8120 Bus Routes, and then approve the other policies. The motion was seconded by Board Vice-Chairman Tower. Vote was unanimous. Motion carried.

### **2. 2019-2020 Organizational Chart**

Will the Board approve the changes to the 2019-2020 Organizational Chart?

MOTION: A motion was made by Board Treasurer Cardon to approve the changes to the 2019-2020 Organizational Chart. The motion was seconded by Board Vice-Chairman Tower. Vote was unanimous. Motion carried.

### **3. 2020-2021 E-Rate Contract for Internet Broadband**

Will the Board approve the 2020-2021 E-Rate Contract for Internet Broadband?

MOTION: A motion was made by Board Vice-Chairman Tower to approve the 2020-2021 E-Rate Contract for Internet Broadband. The contract is again with Sumo Fiber. The motion was seconded by Board Treasurer Cardon. Vote was unanimous. Motion carried.

### **4. 2020-2021 E-Rate Contract for IT 2 Services**

Will the Board approve the 2020-2021 E-Rate Contract for IT 2 Services?

MOTION: A motion was made by Board Vice-Chairman Tower to approve the 2020-2021 E-Rate Contract for IT 2 Services. The motion was seconded by Board Treasurer Cardon. Vote was unanimous. Motion carried.

**5. Open Board Seat # 2**

Will the Board fill Open Board Seat #2?

MOTION: A motion was made by Board Treasurer Cardon to interview Board applicant Jamie Radford to fill Open Board Seat #2. The motion was seconded by Board Vice-Chairman Tower. Mrs. Radford answered interview question and had a conversation with the Board about her desire to serve on the Board.

MOTION: A Motion was made by Board Secretary Radford to fill Open Board Seat #2 with Gregory Pugh. Board Treasurer Cardon seconded the motion. Vote was taken. Board Secretary Radford, Treasurer Cardon and Chairman Rice voted in the affirmative. Board Vice-Chairman Tower voted in the negative. Motion carried. Mr. Pugh recited the Trustee's Oath of Office then read and signed the Code of Ethics for School Board Members. The Board welcomed Mr. Pugh to the Board.

**6. Open Board Seat # 6**

Will the Board fill Open Board Seat #6?

MOTION: A motion was made by Board Vice-Chairman Tower to table filling Open Board Seat #6. The motion was seconded by Board Treasurer Cardon. Vote was unanimous. Motion carried. The item was tabled.

**XVIII. BOARD CALENDAR – Information Item**

02-26-20 6:00 Special Meeting  
03-03-20 4:15 p.m. Agenda Planning Meeting  
03-11-20 6:00 p.m. Board Work Meeting; 7:30 p.m. Regular Board Meeting

**XIV. SCHOOL CALENDAR –Information Item**

02-17-20 No school  
03-06-20 Science Fair  
03-23-20 – 03-27-20 Spring Break

**XV.PENDING TOPICS/BOARD INPUT – Information Item**

Charter Policies  
Ten minutes harbor training at the beginning of each Board meeting

**XVI. REVIEW OF ASSIGNMENTS GIVEN IN THIS MEETING Information Item**

Superintendent Wendt and Board Secretary Radford to research if and when the By-Laws were sent to State.

Superintendent Wendt to work on 1000 series policies and policies 8110 Safety Busing, 8110 Exhibit 1, and 8120 Bus Routes

**XII. ADJOURNMENT**

MOTION: A motion was made by Board Treasurer Cardon to adjourn the meeting. The motion was seconded by Board Vice-Chairman Tower. Motion carried. Meeting adjourned at 10:30 p.m.

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Clerk of the Board  
02-12-20 Board Session Minutes  
Taylor's Crossing Public Charter School