

# Taylor's Crossing Public Charter School

## Board Work Meeting Minutes 07-10-2019

Those in attendance: Superintendent Wendt, Assistant Principal Kolsen, Board Clerk Sterzick

### I. CALL TO ORDER

The meeting began at 6:30 p.m.

### II. ROLL CALL

|                            |         |
|----------------------------|---------|
| Board Chairman Rice        | Excused |
| Board Vice-Chairman Taylor | Present |
| Board Secretary Montgomery | Excused |
| Board Treasurer Cardon     | Present |
| Board Member Radford       | Present |
| Board Member Andersen      | Excused |

### III. DISCUSSION ITEMS (Information Item)

#### 1. Board Calendar (15 minutes)

Superintendent Wendt presented the Data Acquisition Calendar 2019-2020 which sets out reports and submission dates required by the State. The Calendar does not include Charter Commission requirements. Implementing the required reports on the Board calendar were discussed. It was noted that Fiscal Director Toop submits reports in a timely manner. Superintendent Wendt will combine the two calendars.

There was a brief discussion on the Discipline Report that was submitted by Assistant Kolsen in June. No student names or student numbers are used in the report.

#### 2. Charter Policies (9000 series) (40 minutes)

Superintendent Wendt led a discussion of the 9000 Charter Policies series.

##### **9100** School Facilities, Acquisition of Property

The purchase and recycling of computers was discussed

An electronic key system for the school building was discussed and will be looked into. Currently when teachers are given a key they sign a form so there is a record of who has keys.

##### **9200** Contractor License

##### **9300** Operation/ Maintenance

##### **9400** Safety Programs

Responsibility of the school and necessary training was discussed. The school's insurance carrier requires a policy that covers chemicals.

**9500 Security**

The policy states only individuals authorized to be in the school are those individuals who work for the school. Cameras are in school and can be accessed remotely.

**9600 Facilities Operations**

**9610 Waste Management, Recycling**

The school does recycle.

**9700 Asbestos Program**

**9705 Hazard Mitigation**

There should be a discussion with students on disposal of hazardous materials.

**9805 Memorials on School Grounds**

This policy will be discussed in a future meeting

**3. Administrative Evaluation Procedure (30 minutes)**

Due to the time, this item will be discussed in a future meeting.

**4. Board application (5 minutes)**

It was noted that the Board has received an application for the open Board position.

**IV. ADJOURNMENT**

MOTION: A motion was made by Board Treasurer Cardon to adjourn the meeting. The motion was seconded by Board Member Radford. Vote was unanimous. Motion carried. Meeting adjourned at 7:44 p.m.

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Clerk of the Board

07-10-19 Work Session Minutes

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