

Taylor's Crossing Public Charter School Board Work Meeting Minutes 05-08-2019

Those in attendance: Superintendent Wendt, Financial Director Toop, Board Clerk Sterzick

I. CALL TO ORDER

The meeting began at 6:07 p.m.

II. ROLL CALL

Board Chairman Rice	Present
Board Vice-Chairman Taylor	Present
Board Secretary Montgomery	Excused
Board Treasurer Capener	Present
Board Member Radford	Present
Board Member Cardon	Excused
Board Member Andersen	Excused

III. DISCUSSION ITEMS (Information Item)

1. Certified Salary Schedule (30 minutes)

Financial Director Toop proposed the salary schedule by presenting the 2019-2020 Budget which included funds received from the State. The Budget is based on 372 students.

Administration salaries are set by the Board. The Board would like to be pro-active with administration salaries.

2. Classified Salary Increase (15 minutes)

A proposed raise for classified staff was presented.

3. Teacher Survey (15 minutes)

The creation of an anonymous survey to be sent to certified teachers as well as classified support staff was discussed. Creating separate surveys for teachers and staff was also discussed.

It was decided to have questions specific to the Harbor vision and culture, the overall school, school sports, challenges, goals, and general feedback. It would also ask for concerns and recommendations for improvements. Board Chairman Rice will put together questions for the survey and email them to Board Vice-Chairman Taylor who will put the form in an electronic format.

Member Radford suggested the survey be performed at the beginning of the school year and possibly in January. Vice-Chairman Taylor would like to be proactive and send it out sooner than later.

Superintendent Wendt is waiting for the State survey that he was informed will be provided to schools between mid-April and mid-May.

4. Superintendent evaluation update (30 minutes)

Superintendent Wendt reviewed the Harbor School Principal Evaluation form presented by Board Member Radford during the previous Board meeting. The form includes the areas of (1) Student learning, (2) Student Culture, (3) Instructional Fidelity, (4) School Leadership, and (5) Parent Engagement. Each item within those areas was discussed on whether the Superintendent or Assistant Principal or both would be responsible.

Superintendent Wendt feels the Harbor School Principal Evaluation form can replace the IPEF form since it includes the IPEF evaluation. Board Chairman Rice likes the new form. Having Superintendent Wendt report on parts of the Self-Assessment Evaluation throughout the year would be beneficial. The entire assessment would be completed and reported by the end of the school year.

IV. ADJOURNMENT

MOTION: A motion was made by Board Vice-Chairman Taylor to adjourn the meeting. The motion was seconded by Board Member Radford. Vote was unanimous. Motion carried. Meeting adjourned at 7:30 p.m.

Clerk of the Board

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