

# Taylor's Crossing Public Charter School Board Work Meeting Minutes 09-14-2016

Those in attendance: Superintendent Wendt, Board Clerk Sterzick

## I. CALL TO ORDER

The meeting was began at 6:10 p.m.

## II. ROLL CALL

Board Chairman J. Taylor	Present
Board Vice-Chairman Cardon	Present
Board Treasurer Capener	Excused
Board Secretary Radford	Present
Board Member C. Taylor	Excused
Board Member Montgomery	Present

## III. BOARD TRAINING

**STANDARD 53 Directs the use of appropriate committees for action planning.**

**Board Chairman will facilitate upcoming needs such as organization, annual planning, etc.**

Superintendent Wendt presented information from Charter Board Partners regarding the formation of committees which would be used to assist the Board. The four committees suggested by Charter Board Partners are:

- 1) Finance
- 2) Governance
- 3) Academic Excellence
- 4) Development

Committees are able to work through these areas in more details than can be done in a Board meeting setting and will be beneficial to the Board. The Board discussed who would be asked to serve on each committee and what would their responsibilities be. The Chairman would be de facto and attend all committees as much as possible. At least two Board members would serve with each committee. A task force could be created for short term needs.

- 1) Finance committee: Work with the budget as well as the strategic plan. The Board is responsible for finances and would work closely with Financial Director, Ms. Toop. Mr. Emfield, and Board Treasurer Capener's names were suggested for the

committee. A sub-committee headed by Board Secretary Radford was suggested to work on the strategic plan which is due in October.

- 2) Governance committee: Work on policies, procedures, and Board self-evaluation. Ms. Orchard, Ms. Kolson, and Board Member Montgomery were suggested for the committee.
- 3) Academic Excellence: Development and improvement. Superintendent Wendt's responsibility is to give academic direction. Superintendent Wendt, Board Vice-Chairman Cardon and Board Member Cameron were suggested for the committee.
- 4) Development: no committee was discussed for development.

#### **IV. ADJOURNMENT**

MOTION: A motion was made by Board Vice-Chairman Cardon to adjourn the meeting. The motion was seconded by Board Secretary Radford. Vote was unanimous. Motion carried. Meeting adjourned at 6:58 p.m.