

Taylor's Crossing Public Charter School Board Annual Meeting Minutes 08-10-2016

Those in attendance: Superintendent Wendt, Board Clerk Sterzick

I. CALL TO ORDER

The meeting was called to order at 6:55 p.m.

II. PRAYER

The prayer was offered by Board Member Capener

III. PLEDGE OF ALLEGIANCE

Everyone participated in the Pledge

IV. TCPCS SLOGAN

The slogan was read by Treasurer J. Taylor

V. ROLL CALL

Board Chairman Cardon	Present
Board Treasurer J. Taylor	Present
Board Secretary Radford	Present
Board Member C. Taylor	Present
Board Member Montgomery	Excused
Board Member Capener	Present

VI. APPROVAL OF AGENDA

MOTION: A motion was made by Board Member Capener to amend the agenda to add an item as follows: XII. Discussion, Item 3. PFA Report, and then approve the agenda. The motion was seconded by Board Treasurer J. Taylor. Vote was unanimous. Motion carried.

VII. APPROVAL OF MINUTES

MOTION: A motion was made by Board Member Capener to accept the minutes for the meetings held July 06, 2016. The motion was seconded by Board Secretary Radford. Vote was unanimous. Motion carried.

VIII. PUBLIC COMMENT

No comments were made.

IX. CONSENT AGENDA

Pay Bills

MOTION: A motion was made by Board Member C. Taylor to accept Consent Agenda: Pay Bills. The motion was seconded by Board Treasurer J. Taylor. Discussion was held regarding the Powerschool Group, the US Bank loan payment, and new laptops. Vote was unanimous. Motion carried.

X. BOARD REORGANIZATION

1. Seat 2, Jared Taylor

Will the Board reappoint Seat 2?

MOTION: A motion was made by Board Secretary Radford to reappoint Seat 2 held by Jared Taylor. The Motion was seconded by Board Member C. Taylor. Vote was unanimous. Motion carried.

Seat 4, Cameron Taylor

Will the Board reappoint Seat 4?

MOTION: A motion was made by Board Treasurer J. Taylor to reappoint Seat 4 held by Cameron Taylor. The Motion was seconded by Board Secretary Radford. Vote was unanimous. Motion carried.

Seat 6, David Montgomery

Will the Board reappoint Seat 6?

MOTION: A motion was made by Board Secretary Radford to reappoint Seat 6 held by David Montgomery. The Motion was seconded by Board Treasurer J. Taylor. Vote was unanimous. Motion carried.

2. Discussion: Duties of Board officers.

The Board reviewed in detail the Boards' responsibilities as set forth in document "Board Member Position Descriptions from 02-14-2013 Amended 09-18-2013."

3. Election of Officers for the 2016-2017 school year.

Election of Board Chairman: Open nominations, close nominations, vote.

MOTION: A motion was made by Board Chairman Cardon to appoint Jared Taylor as Board Chairman for one year. The Motion was seconded by Board Member Capener. Vote was unanimous. Motion carried.

Election of Board Vice-Chairman: Open nominations, close nominations, vote.

MOTION: A motion was made by Board Member Capener to appoint the illustrious Matt Cardon as Board Vice-Chairman for one year. The Motion was seconded by Board Secretary Radford. The Board also agreed that Board Vice-Chairman Cardon will be a back-up to Board Chairman J. Taylor. Vote was unanimous. Motion carried.

Election of Board Secretary: Open nominations, close nominations, vote.

MOTION: A motion was made by Board Vice-Chairman Cardon to reappoint Erica Radford as Board Secretary for one year. The Motion was seconded by Board Member C. Taylor. Vote was unanimous. Motion carried.

Election of Board Treasurer: Open nominations, close nominations, vote.

MOTION: A motion was made by Board Vice-Chairman Cardon to appoint Nathan Capener as Board Treasurer for one year. The Motion was seconded by Board Secretary Radford. Vote was unanimous. Motion carried.

Election of Community Outreach Representative: Open nominations, close nominations, vote.

MOTION: A motion was made by Board Secretary Radford to appoint Cameron Taylor to serve as the Board Community Outreach Representative for one year. The Motion was seconded by Board Vice-Chairman Cardon. Vote was unanimous. Motion carried.

Election of Policy and Regulation Representative: Open nominations, close nominations, vote.

MOTION: A motion was made by Board Treasurer Capener to appoint David Montgomery to serve as the Board Policy and Regulation Representative for one year. The Motion was seconded by Board Vice-Chairman Cardon. Vote was unanimous. Motion carried.

XI. ACTION ITEMS

1. High School Harbor Culture Orientation

MOTION: A motion was made by Board Secretary Radford to adopt the High School Harbor Culture Orientation. The motion was seconded by Board Member C. Taylor. Ms. Shenton and Ms. Rice presented to the Board the lessons they have prepared for use in the high school classrooms which will promote and reinforce the Harbor culture. As the TCPCS slogan was read, Ms. Shenton and Ms. Rice noted that their lessons coincidentally closely follow the slogan. Vote was unanimous. Motion carried.

2. Stucco

MOTION: A motion was made by Board Vice-Chairman Cardon to approve the repair of the stucco on the school building. The motion was seconded by Board Member C. Taylor. It was agreed that Ms. Adelizzi will oversee the project. Vote was unanimous. Motion carried.

3. Technology Curriculum

MOTION: A motion was made by Board Vice-Chairman Cardon to approve the 1st – 8th grade technology curriculum as reviewed in the July Board meeting. The motion was seconded by Board Secretary Radford. Vote was unanimous. Motion carried.

MOTION: A motion was made by Board Secretary Radford to approve the MOS (Microsoft Office Specialist) High School technology curriculum. The motion was seconded by Board Member C. Taylor. Superintendent Wendt discussed the on-line curriculum for training. There is no cost and students will receive certification upon completion of the course. It is all benefit with no cost. Vote was unanimous. Motion carried.

4. Junior High School Teacher

MOTION: A motion was made by Board Vice-Chairman Cardon to approve hiring Katie King as a Junior High School Teacher. The motion was seconded by Board Secretary Radford. A short discussion was held regarding Board members involvement with the hiring committee and their positive experience. Vote was unanimous. Motion carried.

5. Liability Insurance Policy

MOTION: A motion was made by Board Vice-Chairman Cardon to approve the Liability Insurance Policy. The motion was seconded by Board Member C. Taylor. Superintendent Wendt discussed the coverage prepared by Tyler Seymour with Archibald Leavitt Insurance. Vote was unanimous. Motion carried.

6. Authorized Check Signers

MOTION: A motion was made by Board Secretary Radford to authorize Board Chairman Jared Taylor, Board Vice-Chairman Matt Cardon, and Board Treasurer Nathan Capener as check signers for the bank. The motion was seconded by Board Member C. Taylor. Vote was unanimous. Motion carried.

XII. DISCUSSION ITEMS

1. Superintendent Report by Superintendent Wendt

Superintendent Wendt reported on school registration which was held earlier in the day. Kindergarten through 10th grade classes are full. There are spots available in the 11th and 12th grade classes. There may be students who missed registration. The total enrollment is 418 or 419.

Current projects at the school include:

- A new computer lab with new carts.
- Natural gas has been turned on in the science lab for the Brunson burners.
- Cement is showing through the bark on the playground. The playground needs to be in compliance before it can be used by students.
- Asphalt is being added to the parking area where the gravel was.
- The area designated for student pickup will be changed for better flow.
- Spots in the new grassy area are brown due to water pressure issues. Another issue is that the fencing company cut into the main water line when putting in the fence and then the line became blocked with debris. Lawn Buddies are working on the problems.

2. Report on 2015-2016 scholastic performance

Superintendent Wendt presented each Board Member with a copy of the ISAT by Smarter Balanced: Taylor's Crossing Public Charter School Report. TCPCS Grades 3-10 State Comparison Report 2015-2016 School Year compiled by Mary Meyer. He discussed the student performance grade by grade. The majority of the classes scored higher than the State average. There was also a discussion on ISAT testing.

3. PFA Report

Board Treasurer Capener reported for PFA President Janna Capener. The PFA will no longer do any major fund raising projects except for the carnival which will be held this year on Friday, October 21st. They will focus on smaller activities throughout the year.

The Board discussed the need for more teacher and parent involvement. It was also discussed that a committee be organized for fund raising. Board Vice-Chairman Cardon brought up that the selling of discount cards may be a good fund raiser.

XIII. BOARD CALENDAR

There was a consensus of the Board to continue holding the Agenda Planning meeting at 3:15 p.m. on the first Wednesday of each month and the Board Work and Regular meetings on the second Wednesday of each month at 6:00 p.m. and 7:00 p.m., respectively, during 2016-2017.

09-07-16 3:15 p.m. Agenda Planning Meeting

09-14-16 6:00 p.m. Board Work Meeting; 7:00 p.m. Board Regular Meeting

SCHOOL CALENDAR

08-22-16 and 08-23-16 Teacher In-service

08-24-16 School starts for students

08-25-16 Back-to-School Night

09-05-16 Labor Day (no school)

XIV. PENDING TOPICS

- Board position opening
- I-Farms Report due in October
- Audit Report due to State 10-31

XV. REVIEW OF ASSIGNMENTS GIVEN IN THIS MEETING

- Advertise in the media for open spots in classrooms
- Form a fund raising committee

XVI. ADJOURNMENT

MOTION: A motion was made by Board Member C. Taylor to adjourn the meeting. The motion was seconded by Board Secretary Radford. Vote was unanimous. Motion carried. Meeting adjourned at 10:44 p.m.