

Taylor's Crossing Public Charter School

Board Regular Meeting Minutes 03-15-2017

Those in attendance: Superintendent Wendt, HR Director Adelizzi, Board Clerk Sterzick

I. CALL TO ORDER

The meeting was called to order at 7:03 p.m.

II. PRAYER

The prayer was offered by Board Chairman J. Taylor

III. PLEDGE OF ALLEGIANCE

Everyone participated in the Pledge

IV. TCPCS SLOGAN

The slogan was read by Superintendent Wendt

V. ROLL CALL

Board Chairman J. Taylor	Present
Board Vice-Chairman Cardon	Present
Board Treasurer Capener	Present
Board Secretary Radford	Present
Board Member C. Taylor	Excused
Board Member Montgomery	Present

VI. APPROVAL OF AGENDA

MOTION: A motion was made by Board Treasurer Capener to approve the agenda. The motion was seconded by Board Vice-Chairman Cardon. Vote was unanimous. Motion carried.

VII. APPROVAL OF MINUTES

MOTION: A motion was made by Board Member Montgomery to accept the minutes for the meetings held February 8, 2017. The meetings held, February 22, 2017, and March 2, 2017, were delayed until the April Board meeting. The motion was seconded by Board Treasurer Capener. Vote was unanimous. Motion carried.

VIII. PUBLIC COMMENT

Danielle Dursteler and Holly Borresen appeared before the Board. They were each well prepared with their comments and documentation expressing their position for the hiring of a certified counselor as an advocate for the students. They feel it would be a great asset for TCPCS.

Superintendent Wendt provided them with school information regarding accreditation requirements and discussed the financial responsibilities the Board has for the school.

IX. CONSENT AGENDA
Pay Bills

MOTION: A motion was made by Board Vice-Chairman Cardon to accept Consent Agenda: Pay Bills. The motion was seconded by Board Treasurer Capener. Vote was unanimous. Motion carried.

X. PRESENTATION ITEMS

1. Student Body Report

None was given.

2. PFA Report

Mrs. Capener appeared and reported on numerous items. They are:

The PFA will be helping with the Fun Fair on June 1st.

During their Committee meeting, scholarships were discussed. The Committee would like to allow recipient deferments for up to three years, recipients would need to have a teacher questionnaire, a letter from the community, and present a typed essay. Up to three scholarships could be awarded for up to \$1,500.

Krispy Kreme donuts will be sold until April 20th as the kick-off for funding the scholarship program.

A discussion was held about having a Ga Ga Ball Pit for a fund raiser. More information is being obtained on the safety of the activity.

There will be no Spring Dinner Auction this year. The PFA is planning on doing more family oriented activities like a family movie night.

The school book fair is coming up. It will be buy one get one free. There are two book fairs a year.

The PFA Committee will be changing this year. Nominations will be made in April and voting will take place in May.

Administrative Professional Day is April 26th and the Committee will provide items for the staff.

XI. DISCUSSION ITEMS

1. Maintenance and Facility Update

HR Director Adelizzi reported on several items during her maintenance and facility update. In summary: 1) the new maintenance contractor is doing a good job, 2) rocks have been placed on the school ground for drainage purposes where water runs off the roof, 3) this summer the inside of the school (except for classrooms) will be painted, 4) carpet quotes have been requested for laying on the walls above the gym floor, and 5) the gym floor will be refinished.

Quotes are being gathered for installation of bleachers and also for installing LED lights in the entire school. A long term goal is to add additional rooms to the building for much needed office space.

2. Wellness Policy

The Wellness Committee has reviewed the policy and will stay with what is currently in the policy, however, they would like more depth. There is a proposal of (a) organizing school activities and (b) including language that the cafeteria will no longer serve fried food. Students on the Committee were extremely helpful in the policy review.

School Emergency Response Plan

HR Director Adelizzi met with the Committee and reviewed the spring security audit. Audit recommendations were to make sure there are two body fluid kits available, the entry to the cafeteria for breakfast be controlled better, there be limited entry locations for the school, bomb procedure instructions be placed by every telephone, and badges to be worn throughout the day by all staff as well as any visitors.

Some changes have already been made. A “Stop” sign has been placed near the front door to direct all visitors to the front desk and has been very effective, there are locks on the bathroom doors used by staff, and room numbers have been put on both the inside and outside of doors. Ms. Adelizzi may be able find better and easier to use flip charts for the emergency plan. There will be a bi-annual dog search. The purchase of walkie-talkies for teachers and staff will help with efficiency inside and outside the building. The walkie-talkies will be introduced to the teachers at their next meeting.

Training should be on-going for pre-empting emergencies as well as training of individual responsibilities during emergencies.

3. Superintendent Report by Superintendent Wendt -- Accreditation, School Improvement Plan, Medicaid and Food Service Consulting Fee, School Emergency Response Plan, Legislative Update

Superintendent Wendt shared that the Accreditation Team had praised Ms. Adelizzi for her work and documentation.

The Board continued with the review started in the Work Session and finalized the Superintendent Evaluation Document.

Accreditation: Superintendent Wendt reported on the Accreditation Team. During their time at the school, the Team spent 20 minutes in classrooms, made 30 observations, and looked at the self-evaluation improvement form. They then provided the Overall AdvancED Network Average. Superintendent Wendt and the Board discussed the resulting indicators. The Team gave two improvement priorities -- in-service and professional development. The school will provide professional development presenters for future training of teachers in grades K-12, work on the school climate, and train teachers to read and use testing data more effectively.

The Team loved the school and said the elementary school was amazing. They commented on the mission and vision of the school and felt the people here love the vision.

Other school districts have accreditation for 7th grade through 12th grade. TCPCS is accredited Kindergarten through 12th grade.

Medicaid and Food Services: Superintendent Wendt will arrange for someone from another District to audit the Medicaid and Food Service billings. The school will have another set of eyes for this important documentation.

Legislation: Superintendent Wendt updated the Board on current Legislative items that may affect schools including budget, health insurance for employees, teacher evaluations, IRI reading indicators, and funding, to name a few.

XII. ACTION ITEMS

1. Emergency School Closures

MOTION: A motion was made by Board Vice-Chairman Cardon to approve the Emergency School Closure for February 24, 2017, due to severe weather. The motion was seconded by Board Secretary Radford. Vote was unanimous. Motion carried.

2. 2017-2018 School Calendar

MOTION: A motion was made by Board Vice-Chairman Cardon to approve the 2017-2018 School Calendar. The motion was seconded by Board Member Montgomery. The date for the spring break on the calendar was corrected and there was also a brief review. Vote was unanimous. Motion carried.

3. Approve Rehire of Superintendent with a Three Year Contract

MOTION: A motion was made by Board Vice-Chairman Cardon to approve the rehire of Superintendent with a two year contract. The motion was seconded by Board Member Montgomery. A discussion was held regarding changing the annual contract to a multi-year contract. Board Chairman J. Taylor, Board Vice-Chairman Cardon and Board Member Montgomery voted in the affirmative. Board Secretary Radford and Board Member Capener voted in the negative. Motion carried.

XIII. BOARD CALENDAR

04-05-17 3:15 p.m. Agenda Planning Meeting
04-06-17 Board providing meal for teachers during Parent/Teacher conferences
04-12-17 6:00 p.m. Board Work Meeting; 7:00 p.m. Regular Board Meeting

XIV. SCHOOL CALENDAR

03-16-17 Elementary Music Performance
03-20-17 through 03-31-17 Spring Break
04-11-17 SAT at TCPCS
04-17-17 until 05-12-17 ISAT testing window
04-18-17 Spring Pictures

XV. PENDING TOPICS

Board position opening
ISBA policy approval
Salary adjustments (May)
Board Treasurer Capener attendance at ISEE meeting
School counselor
Emergency School Plan
Strategic Plan revision
11-07-17 through 11-10-17 ISBA Convention Center, Coeur'd Alene Resort

XVI. REVIEW OF ASSIGNMENTS GIVEN IN THIS MEETING

Board Clerk to invite Matthew Rice to April Work meeting

XVII. ADJOURNMENT

MOTION: A motion was made by Board Vice-Chairman Cardon to adjourn the meeting. The motion was seconded by Board Member Montgomery. Motion carried. Meeting adjourned at 9:51 p.m.

Clerk of the Board
03-15-16 Regular Session Minutes
Taylor's Crossing Public Charter School